



## Overview of Wyman’s Teen Outreach Program’s (TOP) Updated Fidelity Criteria

The following TOP Fidelity Criteria have been updated to: 1) differentiate between fidelity expectations and required structure and design; 2) incorporate learning from research on TOP, research in the field of adolescent development and Wyman’s expertise in structuring and implementing TOP successfully; and, 3) include a criterion for the integration of the revised TOP Curriculum (to be released August 2017) into TOP implementation.

The following six fidelity criteria **will become effective beginning with Program Year 2018-2019** for Wyman’s National Network Partners implementing the Teen Outreach Program (TOP) and will be reviewed for Partners’ annual certification beginning in 2019. In the table below, Required Structure & Design refers to how Partners should plan implementation prior to the start of each program year; Fidelity Measurement is how criteria will be monitored/reviewed using quantitative data and other supporting documentation.

Required Structure & Design	Fidelity Measurement—Minimum Levels
The Partner creates and uses a written Quality Assurance Plan (QAP) which is updated annually.	The Partner has a QAP that covers, at minimum: club observations, professional development, processes for monitoring survey submission and processes for using data for continuous quality improvement.
TOP Clubs are planned to be facilitated only by facilitators who have completed Wyman's TOP training.	<b>100%</b> of Facilitators attend the 2.5 day TOP Training of Facilitators led by trainers who are certified as TOP Trainers.
TOP Clubs are planned to maintain an appropriate TOP teen to TOP trained facilitator ratio	<b>100%</b> of Clubs maintain a 25:1 ratio or lower
TOP Clubs are planned to include weekly peer group meetings throughout the program cycle.  *Club Program Cycle should be no less than 32 weeks	<b>100%</b> of Clubs deliver a minimum of 25 meetings during a club program cycle.
TOP Clubs are planned to include sufficient supports and opportunities for teens to achieve the required 20 hours of Community Service Learning	<b>75%</b> of teens who have completed TOP complete at least 20 hours of CSL during the club program cycle  *TOP Completion = teens who attended at least 75% of meetings offered during a program cycle
TOP Clubs are planned to include at least 12 lessons from the TOP Curriculum	<b>75%</b> of Clubs provide at least 12 lessons from the TOP curriculum during the club program cycle

### Additional information about upcoming changes to TOP Fidelity Criteria:

- Wyman has removed criteria regarding teens feeling physically and emotionally safe in TOP Club. This is measured on the TOP post-survey and is important for Partners to monitor as an indicator of quality when post-surveys are completed, but it will not be reviewed by Wyman as part of the fidelity requirements.
- Wyman has added a requirement for the number of lessons from the TOP Curriculum that should be delivered during a program cycle to incorporate content from the TOP Curriculum at a level that is sufficient for supporting teen outcomes in conjunction with the other components of TOP (i.e., weekly peer group meetings and community service learning).

For questions about Wyman’s TOP Fidelity Criteria, please contact Christina Donald, Senior Director of Partner Services, by email: [Christina.Donald@wymancenter.org](mailto:Christina.Donald@wymancenter.org) or by phone: (314) 717-2071.